

Reynolda Electric Company, Inc.

1325 Langenthal Drive
Rural Hall, NC 27045

Phone: (336) 969-2607



Personal Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

_____ *City State ZIP Code*

Phone: _____ Email _____

Date Available: _____ Desired Salary: \$ _____

Position Applied for: _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If yes, when? _____

Have you ever been convicted of a felony? YES NO

If yes, explain: _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Driver's License & Transportation Information

Do you have a valid driver's license?

YES

NO

Do you have a clean driving record?

YES

NO

Do you have reliable transportation to work (Please be specific)?

Driver's license number: _____

State of Issue: _____

Operator

Commercial (CDL)

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Work Experience

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Electrical Industry Skills

Instructions: Only select the specific industry skills that you consider yourself to be very knowledgeable about, with a high level of competency.

What types of systems have you worked with? (Select all that apply)

- | | |
|--|--|
| <input type="checkbox"/> CCTV | <input type="checkbox"/> Pneumatic Systems |
| <input type="checkbox"/> Emergency Critical Load (computer) Distribution Systems | <input type="checkbox"/> Power Distribution |
| <input type="checkbox"/> High Voltage | <input type="checkbox"/> Signaling Systems |
| <input type="checkbox"/> Low Voltage | <input type="checkbox"/> Solid State |
| <input type="checkbox"/> Manufacturing Equipment | <input type="checkbox"/> Street & Highway Lighting |
| <input type="checkbox"/> Mechanical Systems | <input type="checkbox"/> Traffic Signaling |
| <input type="checkbox"/> Medium Voltage | |

What types of wiring have you worked with? (Select all that apply)

- | | | | |
|------------------------------|-------------------------------|------------------------------------|--------------------------------------|
| <input type="checkbox"/> 110 | <input type="checkbox"/> 4160 | <input type="checkbox"/> Cat5/Cat6 | <input type="checkbox"/> Fiber Optic |
| <input type="checkbox"/> 220 | <input type="checkbox"/> 480 | <input type="checkbox"/> Coax | |

What specific parts, accessories, or fixtures have you worked with? (Select all that apply)

- | | | |
|--|--|---|
| <input type="checkbox"/> 3-Way Switches | <input type="checkbox"/> Electrical Switchgear Assemblies | <input type="checkbox"/> Motors |
| <input type="checkbox"/> AC | <input type="checkbox"/> Fluorescent Lighting | <input type="checkbox"/> Outlets |
| <input type="checkbox"/> Attic Fans | <input type="checkbox"/> Fuse Box | <input type="checkbox"/> Panel Boards |
| <input type="checkbox"/> Ceiling Fans | <input type="checkbox"/> Fuses | <input type="checkbox"/> PLC |
| <input type="checkbox"/> Circuit Breaker Box | <input type="checkbox"/> Generators | <input type="checkbox"/> Relays |
| <input type="checkbox"/> Conduit Pipe | <input type="checkbox"/> Halogen Lighting | <input type="checkbox"/> Service Box |
| <input type="checkbox"/> Conduit Tubing | <input type="checkbox"/> Intercoms | <input type="checkbox"/> Terminals |
| <input type="checkbox"/> Control Panel | <input type="checkbox"/> Lighting Fixtures – Recessed | <input type="checkbox"/> Transformers |
| <input type="checkbox"/> DC | <input type="checkbox"/> Lighting Fixtures – Surface Mount | <input type="checkbox"/> Variable Frequency Drive |
| <input type="checkbox"/> Dimmer Switches | <input type="checkbox"/> Load Centers | <input type="checkbox"/> Wall Switch |
| <input type="checkbox"/> Electric Meter | <input type="checkbox"/> Motor Controls | |

What applications do you have experience with? (Select all that apply)

- | | | | | |
|--------------------------------------|--|--|---|--------------------------------------|
| <input type="checkbox"/> Aircraft | <input type="checkbox"/> Floating Floor | <input type="checkbox"/> Industrial | <input type="checkbox"/> Multi-Family | <input type="checkbox"/> Residential |
| <input type="checkbox"/> Clean Rooms | <input type="checkbox"/> Government Projects | <input type="checkbox"/> Manufacturing | <input type="checkbox"/> Off-Shore | <input type="checkbox"/> Schools |
| <input type="checkbox"/> Commercial | <input type="checkbox"/> Hospitals/Medical | <input type="checkbox"/> Marine | <input type="checkbox"/> Public Utilities | |

What job functions have you performed? (Select all that apply)

- | | | |
|--|--|---|
| <input type="checkbox"/> Air Hammer Operation | <input type="checkbox"/> General Manager | <input type="checkbox"/> Production |
| <input type="checkbox"/> ANSI | <input type="checkbox"/> Goal Setting | <input type="checkbox"/> Project Management |
| <input type="checkbox"/> Appliance Installation | <input type="checkbox"/> Install Conduit | <input type="checkbox"/> Project Scheduling |
| <input type="checkbox"/> Assembling | <input type="checkbox"/> Installation | <input type="checkbox"/> Punch List |
| <input type="checkbox"/> Building Codes | <input type="checkbox"/> Installation – New Const. | <input type="checkbox"/> Purchase Orders |
| <input type="checkbox"/> Carpentry | <input type="checkbox"/> Instructor | <input type="checkbox"/> Read Blueprints |
| <input type="checkbox"/> Change Orders | <input type="checkbox"/> Inventory Control | <input type="checkbox"/> Read Schematics |
| <input type="checkbox"/> Cold Calling | <input type="checkbox"/> Journeyman | <input type="checkbox"/> Rewire Structures |
| <input type="checkbox"/> Computer Literate | <input type="checkbox"/> Layout | <input type="checkbox"/> Rough-In |
| <input type="checkbox"/> Conduit Benders | <input type="checkbox"/> Leadership | <input type="checkbox"/> Run Wiring in Conduits |
| <input type="checkbox"/> Connect Wires | <input type="checkbox"/> Machine Operator | <input type="checkbox"/> Run Wiring Underground |
| <input type="checkbox"/> Consultative Selling | <input type="checkbox"/> Maintenance | <input type="checkbox"/> Safety |
| <input type="checkbox"/> Contract Negotiations | <input type="checkbox"/> Manager | <input type="checkbox"/> Safety Coordinator |
| <input type="checkbox"/> Contract/Proposal Preparation | <input type="checkbox"/> Material Handler | <input type="checkbox"/> Soldering |
| <input type="checkbox"/> Customer Service | <input type="checkbox"/> National Electrical Code | <input type="checkbox"/> Superintendent |
| <input type="checkbox"/> Design/Build | <input type="checkbox"/> NEC Standards | <input type="checkbox"/> Supervision |
| <input type="checkbox"/> Designer | <input type="checkbox"/> Negotiate Contracts | <input type="checkbox"/> Take-offs |
| <input type="checkbox"/> Develop Relationships/Alliances | <input type="checkbox"/> NETA | <input type="checkbox"/> Test Meter Operation |
| <input type="checkbox"/> Driving | <input type="checkbox"/> OEM | <input type="checkbox"/> Tracing Short Circuits |
| <input type="checkbox"/> Electrical Compatibility | <input type="checkbox"/> Operate Power Tools | <input type="checkbox"/> Troubleshooting |
| <input type="checkbox"/> Engineer/PE | <input type="checkbox"/> Operations Manager | <input type="checkbox"/> Using Ammeters |
| <input type="checkbox"/> Estimator | <input type="checkbox"/> P&L | <input type="checkbox"/> Using Ohmmeters |
| <input type="checkbox"/> Fabricating | <input type="checkbox"/> Plan-O-Gram/Schematics | <input type="checkbox"/> Using Voltmeters |
| <input type="checkbox"/> Facility Manager | <input type="checkbox"/> Plan/Spec | <input type="checkbox"/> Wiring-Connecting |
| <input type="checkbox"/> Field Supervisor | <input type="checkbox"/> Planning | <input type="checkbox"/> Wiring-Installation |
| <input type="checkbox"/> Foreman | <input type="checkbox"/> Power Tools | <input type="checkbox"/> Wiring-Testing |
| <input type="checkbox"/> General Construction | <input type="checkbox"/> Preventative Maintenance | |

What computer related experience do you have? (Select all that apply)

- | | | | | |
|-----------------------------------|--|--|-----------------------------------|-------------------------------------|
| <input type="checkbox"/> ACT | <input type="checkbox"/> Estimation (software) | <input type="checkbox"/> MS Excel | <input type="checkbox"/> MS Word | <input type="checkbox"/> SalesLogix |
| <input type="checkbox"/> Approach | <input type="checkbox"/> Goldmine | <input type="checkbox"/> MS Office | <input type="checkbox"/> QuickPen | <input type="checkbox"/> WinSales |
| <input type="checkbox"/> AutoCAD | <input type="checkbox"/> MS Access | <input type="checkbox"/> MS PowerPoint | <input type="checkbox"/> | |

Certifications & Licenses

What certifications & licenses do you have? (Select all that apply)

- | | | | |
|---|---------|---|---------|
| <input type="checkbox"/> Apprentice Electrician License | # _____ | <input type="checkbox"/> Master Electrician License | # _____ |
| <input type="checkbox"/> Journeyman Electrician License | # _____ | <input type="checkbox"/> Registered Professional Engineer | # _____ |

Other certifications & licenses held: _____

Additional Information

Use the space below to summarize any additional information necessary to describe your full qualifications for the specific position for which you are applying. If you have a resume, please include it with this application.

References

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Did you complete this application yourself? Yes No

If not, who did, and why? _____

Disclaimer and Signature

I certify that all the information on this application is accurate and complete to the best of my knowledge and understand that misleading or false statements will constitute sufficient cause for refusal of hire or termination of my employment.

I understand that neither the acceptance of this application nor the subsequent entry into any type of employment relationship with Reynolda Electric Co, Inc. creates an actual or implied contract of employment. I understand that, if I accept employment with Reynolda Electric Co, Inc., it will be on an at-will basis. This means that either Power Systems Electric Corporation or I have the right to terminate the employment relationship at any time, for any reason, with or without cause.

I agree to submit to drug and alcohol testing, if requested by Reynolda Electric Co, Inc. I release Reynolda Electric Co, Inc., and its employees, plus other persons or companies, from any and all liability arising out of or related in any way to such testing.

I authorize Reynolda Electric Co, Inc. to investigate information concerning my education, licensing, certifications, driving record, criminal history, employment experiences and all other aspects of my background relevant to my proposed employment. I release Reynolda Electric Co, Inc. and its employees from all liability arising from such investigation.

Signature of Applicant: _____

Printed Name: _____ Date: _____

Reynolda Electric Co, Inc. is an equal opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure you that your opportunity for employment with Reynolda Electric Co, Inc. depends solely on your qualifications.